

KHENG CHIU LOKE TIN KEE HOME

Annual Report for the year ended 31 December 2019

Kheng Chiu Loke Tin Kee Home was formed in 1902. It was registered as a society on 29 April 1992 under Section 4(5) of the Societies Act, (Cap 311) and on 11 September 1992 it was registered as a Charity under the Charities Act, (Cap 37).

Commissioner of Charity Registration Number : 0899
Unique Entity No. : S92SS0060E
Registered Address : No. 70, Tampines Avenue 4
Kheng Chiu Happy Lodge
Singapore 529681

Adviser : 1) Mdm Fu Chuan San BBM(L)
2) Mr Liang Foo Jee PPA PBS

Management : 1) Mr Foo Jong Peng Chairman
Committee 2) Mr Freddy Moh Tai Tong Vice Chairman
3) Mr Ngiam Seng Wee PB, PBS Honorary Secretary
4) Mr Phoo Yap Lee Assistant Secretary
5) Mr Lim Fang Siang Honorary Treasurer
6) Mr Lim Tew Tean Assistant Treasurer
7) Mr Pang Hick Seng PBM Committee Member
8) Ms Jenny Wong Kum Chee Committee Member
9) Ms Chew See Bee PBM Committee Member
10) Mr Francis Foo Sek Juat Committee Member
11) Mr Goh Juan Wah Committee Member

Admission & : 1) Mr Ngiam Seng Wee PB, PBS Honorary Secretary
Discharge 2) Mr Lim Fang Siang Honorary Treasurer
Committee 3) Mr Phoo Yap Lee Assistant Secretary
4) Mr Thang Wei Wang Sub-Committee Member
5) Mr Yong Sin Manager
6) Ms Carol Rebecca Ho Nursing Supervisor

Audit : 1) Mr Lim Tew Tean Assistant Treasurer
Committee 2) Mr Pang Hick Seng PBM Committee Member

Finance : 1) Mr Freddy Moh Tai Tong Vice Chairman
Committee 2) Mr Lim Fang Siang Honorary Treasurer

Fund Raising : 1) Ms Chew See Bee PBM Committee Member
Committee 2) Ms Jenny Wong Kum Chee Committee Member

Human : 1) Mr Freddy Moh Tai Tong Vice Chairman
Resource 2) Mr Ngiam Seng Wee PB, PBS Honorary Secretary
Committee

Programme/ : 1) Mr Ngiam Seng Wee PB, PBS Honorary Secretary
Services Committee 2) Mr Phoo Yap Lee Assistant Secretary

Building and Maintenance Committee	1) Mr Foo Jong Peng	Chairman
	2) Mr Freddy Moh Tai Tong	Vice Chairman
	3) Mr Ngiam Seng Wee PB, PBS	Honorary Secretary
	4) Mr Phoo Yap Lee	Assistant Secretary
	5) Mr Goh Juan Wah	Committee Member

Banker : Standard Chartered Bank (Singapore) Ltd
(Current Account & Fixed Deposit Account) Battery Branch
6 Battery Road
Singapore 049909

Auditor : Suhaimi Salleh & Associates
Public Accountants and Certified Public Accountants
71 Ubi Crescent, Excalibur Centre #08-01
Singapore 408571
Tel: 6846 8376 Fax: 6491 5218
Email: contact@ssagroup.com Website: www.ssagroup.com

OBJECTIVE

The objective of the Home is to provide shelter and care to the aged and aged destitute who are Singapore Citizens or Singapore Permanent Residents, age 60 and above, regardless of race, sex, language and religion in accordance with the rules and conditions set up in the Constitution of the Home.

Our Vision

To provide a warm and conducive living environment in which residents have ample opportunities to be engaged with fellow residents, family members and members of society.

Our Mission

To provide a warm and conducive living environment for the ambulant and fairly frail elderly in communal living, regardless of race, language, religion or social status. Through a series of programmes and activities, the Home will support residents' well being and help them to be active, healthy and engaged in the community.

POLICIES

Finance & Funding

The Home is self-funding and we receive aid from the public through their generous donations in cash or in kind. The Home collects home fees from the family members or relatives of the residents. Such fees are based on the family's financial background and their ability to pay.

For destitute resident, the home receives monthly public assistance grant from Social Service Office (SSO).

APPLICATION FOR ADMISSION TO KHENG CHIU LOKE TIN KEE HOME

Application for admission is made directly by family members of the applicant or through referrals by the various hospitals' medical social worker; family service centres' social workers; Social Service Office (SSO) and the Ministry of Social and Family Development (MSF). All applicants

will be interviewed and assessed by the Admission and Discharge Committee before approval for admission is granted.

REVIEW OF YEAR 2019

Staffing

Staff is recruited locally and abroad. The nursing staff recruited from abroad has to undergo on-the-job training sessions to equip them with the necessary knowledge and skill in providing basic nursing care to elderly residents. As of 31 December, 2019 the breakdown of the staff strength is as follows:

Manager	1	Local Staff	8
Accounts Executive	1	Foreign Staff	6
Admin Executive	1		<u>14</u>
Programme Executive	1		
Assistant Programme Executive	1		
Housekeeping Executive	1		
Nursing Aides	3		
Healthcare Attendant	3		
General Workers	2		
Total	<u>14</u>		

Occupancy

The Home has a capacity of 155 residents (Females: 83 & Males: 72). The residents' muster as at 31 December 2019 was 92 comprising of **29** residents on Public Assistance (PA) grant, **1** residents in crisis under funding from MSF (Ministry of Social & Family Development).

A breakdown of the residents' profile is as follows:

Gender Group	Number	Ethnic Group	Number
Female	39	Chinese Female	38
Male	<u>53</u>	Chinese Male	52
Total	<u>92</u>	Indian Female	1
		Eurasian Male	1
		Total:	<u>92</u>
		PA Elderly	29
Crisis Elderly			
Female	0		
Male	1		

CALENDAR OF EVENTS FOR YEAR 2019 (OUTDOOR & INDOOR ACTIVITIES)

(Please refer to the attached activity appendix)

REVIEW OF FINANCIAL STATUS AND EXPLANATION OF ALL MAJOR FINANCIAL TRANSACTIONS

The Kheng Chiu Loke Tin Kee Home received a total sum of S\$147,682, an improvement as compared to S\$73,281 donation collected in Year 2019. Total income for 2019 was \$1,609,139 as compared to \$1,579,948 in 2018.

However, the Home recorded a net loss of S\$39,395 for the year ended 31 December 2019 as compared to S\$58,127 in the previous year. This was due to higher expenditure of \$1,648,543 incurred in 2019, a 8.3% increase as compared to previous year of \$1,521,821. Staff salaries, allowances and bonus had increased from \$367,924 to \$434,340.

There is no paid staff in the Home's Management Committee.

The Ratio of Funds to Annual Operating Expenditure was lower at 2.45 as compared to previous year of 2.64. The Home's Reserve Policy is three (3) years of the amount of the annual operating expenditure.

We wish to thank all our donors, sponsors, friends, volunteers and supporters who have made valuable contributions, both tangible and intangible to our Home for all these years.

FUTURE PLANS AND COMMITMENT

- (1) Last year, the Home has upgraded its staff's knowledge and skill with the following training to provide better services to its residents:
 - Counselling for Seniors
 - Communicate Effectively with Seniors
 - Using Activities in Therapy with SeniorsThe Home will continue its commitments to upkeep its staff's knowledge and skill in coming years.
- (2) The Home will continue with the Client Outcomes and Milestones tracking (Enhanced Program Evaluation System) that was implemented with effect from October 2007 by National Council of Social Service. Beside general programmes, the Home will also be implementing Individual Care Plan for each resident as a holistic care plan not just in medical care, which will include social and mental cares.
- (3) The Home will continue its effort to engage residents in areas of health, food and relationship with fellow residents and family members.
- (4) The Home will work with more volunteer groups to provide more interactive and healthcare programmes to our elderly residents.

Prepared by



Mr John Lim
General Manager
Kheng Chiu Loke Tin Kee
Home

Submitted by



Mr Foo Jong Peng
Chairman
Kheng Chiu Loke Tin Kee Home
Management Committee

CALENDAR OF EVENTS FOR YEAR 2019(OUTDOOR ACTIVITIES)

Month of January 2019

6/1/2019	36 residents were invites to the PenCai Lunchhosted by Tampines East CCC.
6/1/2019	36 residents were invites to theCharity Dinner hosted by Ms Sophia Charity Group at Bliss Garden Restaurant.
13/1/2019	22 residents were invited to collect Angbow at Lian He Gong.
17/1/2019	36 residents were invited to the Charity Lunch by Shan Xi Tan at Upper Boon Keng.
19/1/2019	28 residents were invited to the Y Makan Fellowship by YMCA Singapore.
19/1/2019	8 PA Hainanese residents were invited to collect angbow at Tian Hou Gong.
20/1/2019	36 residents were invited to charity lunch at Ban Heng Restaurant hosted by Lion Club Katong.
26/1/2019	36 residents were invited to Charity Dinner at Rivervale Pri School hosted Chong Ghee Temple.
30/1/2019	25 residents were invited to the CNY Lunch hosted by Hong Leong.
30/1/2019	10 residents were invited to attend CNY celebration afternoon Tea hosted by UWCSEA.

Month of Feb 2019

4/2/2019	36 residents were invited to the CNY Celebration at Ngee Ann Secondary School.
10/2/2019	36 residents were invited to CNY celebration charity lunch hosted by Man Fut Tong Welfare Society.
10/2/2019	36 residents were invited to the Charity Dinner hosted by Lion Club Henderson.
12/2/2019	36 residents were invited to attend the CNY activities at Tempines Hup hosted by MSF.
16/2/2019	36 residents were invited to CNY Lunch at YMCA HQ.
16/2/2019	30 residents were invited to CNY Charity Dinner at Jurong Town Hall Road By William Foo Group.
17/2/2019	36 residents invited to CNY Charity Lunch at Singapore Swimming Club by Lion Club Singapore.
23/2/2019	36 residents were invited to the CNY Charity Dinner hosted by Establish MusicSchool.
24/2/2019	36 residents were invited to Temple CNY Charity Dinner at Bedok North Street 5.

Month of Mar 2019

2/3/2019	36 residents were invited to the CNY Celebration Lunch hosted by Joyful Charity Group.
10/3/2019	36 residents were invited to Charity Lunch hosted by Ji Fong Goh Temple.

Month of Apr 2019

6/4/2019	36 residents were invited to Temple Charity Dinner at Blk 858 Tampines Street 82.

Month of May 2019

4/5/2019	36 residents were invited to watch Opera by Siglap Community Club.
11/5/2019	36 residents were invited to Charity Lunch at Chui Huay Lin Club by Ms Ellen Chua.
21/5/2019	30 reidents were invited to Charity Dinner hosted by Earth Interior Design Company

Month of Jun 2019

06/08/19	30 residents were invited to Yang Cuo Gang Hai Nan tong Xiang Hui Anniversary Dinner
15/6/2019	36 residents were invited to Temple Charity Dinner hosted by Ms Jenny at Bedok.
15/6/2019	20 residents were invited to Tampines North Father's Day Celebration Dinner.
16/6/2019	10 residents were invited to attend Tian Yun Miao Association Charity Lunch.
22/6/2019	20 residents were invited to Tampines North Hari Raya Celebration Dinner.
30/6/2019	28 residents were invited to the S'pore Bicentennial Commemorative Concert.

Month of Jul 2019

6/7/2019	36 residents were invited to Charity Lunch at Chui Huay Lin Club by Ms Ellen Chua.
21/07/2019	36 residents were invited to charity lunch by Tampines East CC .
28/07/2019	36 residents were invited to Senior Citizen Nite Charity Dinner at Blk 9004 Tampines st 93

Month of Aug 2019

3/8/2019	36 residents were invited to the National Day Celebration Dinner by Tampines East National Day Organizing Committee.
13/8/2019	36 residents were invited to the Birthday Party at Queen Hotel

Month of Sep 2019

2/9/2019	36 residents were invited to concert at Esplanade by SSOs Social Service Organisation.
19/9/2019	36 residents were invited to charity dinner by Temple Gala
24/9/2019	shps invited 36 residents to their charity Lunch
28/9/2019	20 residents were invited to Tampines North to watch Opera.

Month of Oct 2019

3/10/2019	36 residents were invited to attend the HeArts Shine Fiesta at White Sands Pri School.
12/10/2019	36 residents were invited to charity dinner hosted by Zhi Zhen Tan Dao Xue Hui.
24/10/2019	36 residents were invited to Charity Dinner hosted by Hoon San Temple

Month of Nov 2019

9/11/2019	36 residents were invited to visit Jewel Changi organised by Rotary Of Singapore .
9/11/2019	36 residents were invited to charity dinner by TSMEA at Blk 9004 Tampines St 93.
16/11/2019	20 residents were invited to Tampines North Grandparent's Day Celebration Dinner.

Month of Dec 2019

1/12/2019	36 residents were invited to charity lunch at Hotel Royal hosted by Lion Club. Mr Roger.
7/12/2019	36 residents were invited to Charity Lunch organised by Joful Charity Group lead by David Chng
22/12/2019	36 residents were invited to Charity Dinner hosted by Establish Music School.
29/12/2019	36 residents invited to Charity Lunch hosted Rainbow Group at Bliss Garden Restaurant.