

KHENG CHIU LOKE TIN KEE HOME

Annual Report for the year ended 31 December 2020

Kheng Chiu Loke Tin Kee Home was formed in 1902. It was registered as a society on 29 April 1992 under Section 4(5) of the Societies Act, (Cap 311) and on 11 September 1992 it was registered as a Charity under the Charities Act, (Cap 37).

Commissioner of Charity Registration Number : 0899
Unique Entity No. : S92SS0060E
Registered Address : No. 70, Tampines Avenue 4
Kheng Chiu Happy Lodge
Singapore 529681

Adviser : 1) Mdm Fu Chuan San BBM(L)
2) Mr Liang Foo Jee PPA PBS

Management Committee	:	1) Mr Foo Jong Peng	Chairman
		2) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
		3) Mr Lim Fang Siang	Honorary Secretary
		4) Mr Goh Juan Wah	Assistant Secretary
		5) Ms Chew See Bee PBM	Honorary Treasurer
		6) Mr Phoo Yap Lee	Assistant Treasurer
		7) Mr Ong Wee Beng	Committee Member
		8) Ms Jenny Wong Kum Chee	Committee Member
		9) Mr Oh Kar Chye	Committee Member
		10) Mr Francis Foo Sek Juat	Committee Member

Admission & Discharge Committee	:	1) Mr Lim Fang Siang	Honorary Secretary
		2) Mr Chew See Bee PBM	Honorary Treasurer
		3) Mr Phoo Yap Lee	Assistant Treasurer
		4) Mr Thang Wei Wang	Sub-Committee Member
		5) Mr John Lim	Manager
		6) Ms Karen Goh	Admin Executive

Audit Committee	:	1) Mr Phoo Yap Lee	Assistant Treasurer
		2) Mr Francis Foo Sek Juat	Committee Member

Finance Committee	:	1) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
		2) Ms Chew See Bee PBM	Honorary Treasurer

Fund Raising Committee	:	1) Ms Francis Foo Sek Juat	Committee Member
		2) Ms Jenny Wong Kum Chee	Committee Member

Human Resource Committee	:	1) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
		2) Mr Lim Fang Siang	Honorary Secretary

Programme/ Services Committee	:	1) Mr Lim Fang Siang	Honorary Secretary
		2) Mr Goh Juan Wah	Assistant Secretary

Building and Maintenance Committee	1) Mr Foo Jong Peng	Chairman
	2) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
	3) Mr Lim Fang Siang	Honorary Secretary
	4) Mr Goh Juan Wah	Assistant Secretary
	5) Mr Oh Kar Chye	Committee Member

Banker : Standard Chartered Bank (Singapore) Ltd
(Current Account & Fixed Deposit Account) Battery Branch
6 Battery Road
Singapore 049909

Banker : Maybank Singapore Ltd
(Current Account & Fixed Deposit Account) Tampines Branch
1 Tampines Central 5
#01-02/03 CPF Buidling
Singapore 529508

Auditor : Suhaimi Salleh & Associates
Public Accountants and Certified Public Accountants
71 Ubi Crescent, Excalibur Centre #08-01
Singapore 408571
Tel: 6846 8376 Fax: 6491 5218
Email: contact@ssagroup.com Website: www.ssagroup.com

OBJECTIVE

The objective of the Home is to provide shelter and care to the aged and aged destitute who are Singapore Citizens or Singapore Permanent Residents, age 60 and above, regardless of race, sex, language and religion in accordance with the rules and conditions set up in the Constitution of the Home.

Our Vision

To provide a warm and conducive living environment in which residents have ample opportunities to be engaged with fellow residents, family members and members of society.

Our Mission

To provide a warm and conducive living environment for the ambulant and fairly frail elderly in communal living, regardless of race, language, religion or social status. Through a series of programmes and activities, the Home will support residents' well being and help them to be active, healthy and engaged in the community.

POLICIES

Finance & Funding

The Home is self-funding and we receive aid from the public through their generous donations in cash or in kind. The Home collects home fees from the family members or relatives of the residents. Such fees are based on the family's financial background and their ability to pay.

For destitute resident, the home receives monthly public assistance grant from Social Service Office (SSO).

APPLICATION FOR ADMISSION TO KHENG CHIU LOKE TIN KEE HOME

Application for admission is made directly by family members of the applicant or through referrals by the various hospitals' medical social worker; family service centre social workers; Social Service Office (SSO) and the Ministry of Social and Family Development (MSF). All applicants will be interviewed and assessed by the Admission and Discharge Committee before approval for admission is granted.

REVIEW OF YEAR 2020

Staffing

Staff is recruited locally and abroad. The nursing staff recruited from abroad has to undergo on-the-job training sessions to equip them with the necessary knowledge and skill in providing basic nursing care to elderly residents. As of 31 December, 2020 the breakdown of the staff strength is as follows:

Manager	1	Local Staff	7
Accounts Executive	1	Foreign Staff	7
Admin Executive	1		<u>14</u>
Admin Asst	1		
Programme Executive	1		
Assistant Programme Executive	1		
Housekeeping Executive	1		
Nursing Aides	2		
Healthcare Attendant	3		
General Workers	2		
Total	<u>14</u>		

Occupancy

The Home has a capacity of 155 residents (Females: 83 & Males: 72). The residents' muster as at 31 December 2020 was **89** comprising of **25** residents on Public Assistance (PA) grant, **4** residents in crisis under funding from MSF (Ministry of Social & Family Development).

A breakdown of the residents' profile is as follows:

Gender Group	Number	Ethnic Group	Number
Female	37	Chinese Female	36
Male	<u>52</u>	Chinese Male	51
Total	<u>89</u>	Indian Female	1
		Eurasian Male	<u>1</u>
		Total:	<u>89</u>
		PA Elderly	25
Crisis Elderly			
Female	2		
Male	2		

CALENDAR OF EVENTS FOR YEAR 2020 (OUTDOOR & INDOOR ACTIVITIES)

(Please refer to the attached activity appendix)

REVIEW OF FINANCIAL STATUS AND EXPLANATION OF ALL MAJOR FINANCIAL TRANSACTIONS

The Kheng Chiu Loke Tin Kee Home received a total sum of S\$156,965 donation, an improvement as compared to S\$147,682 donation collected in Year 2019. Total income for 2020 was \$1,708,497 as compared to \$1,609,139 in 2019.

However, the Home recorded a net loss of S\$166,693 for the year ended 31 December 2020 as compared to S\$39,395 in the previous year. This was due to higher expenditure of \$1,875,190 incurred in 2020, a 13.75% increase as compared to previous year of \$1,648,543. Staff salaries, allowances and bonus had decreased from \$434,340 to \$417,237.

The Home advanced total sum of \$1,462,000 to Kheng Chiu Tian Hou Kong (THK) in 2020. The Home (KCLTK) was part of The Kheng Chiu Tin Hou Kong & Burial Ground (THK) since 1902 and THK had been funding KCLTK since then. KCLTK as formed as a society in 1992 and THK continued its funding and support since its inception. THK is the founder and only honorary member of KCLTK. THK had sought KCLTK's return of THK funding it provided from 2005 to 2019 of amount \$1,200,000 to \$2,000,000 for KCLTK's building extension works as stated in THK's circular resolution dated 31 Jan 2020. KCLTK subsequently passed 2 circular resolutions dated 5 Feb 2020 and 9 Aug 2020 to approve funding totaling \$1,462,000 to THK.

There is no paid staff in the Home's Management Committee.

We wish to thank all our donors, sponsors, friends, volunteers and supporters who have made valuable contributions, both tangible and intangible to our Home for all these years.

FUTURE PLANS AND COMMITMENT

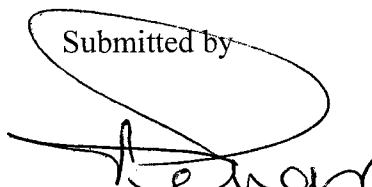
- (1) The Home has upgraded its premises by installation of new stone curved statues symbolizing traditional Chinese culture and filial piety. The Home's landscaping was also upgraded. Residents' family members, visitors and volunteers will have the opportunity to learn about traditional culture and filial piety during their visit to our Home
- (2) The Home will continue to engage Tampines SSO and Northeast CDC to involve Tampines residents and community in the Home's activities.
- (3) The Home will continue its effort to engage residents in areas of health, food and relationship with fellow residents and family members.
- (4) The Home will work with more volunteer groups to provide more interactive and healthcare programmes to our elderly residents.

Prepared by



Mr John Lim
General Manager
Kheng Chiu Loke Tin Kee
Home

Submitted by



Mr Foo Jong Peng
Chairman
Kheng Chiu Loke Tin Kee Home
Management Committee

CALENDAR OF EVENTS FOR YEAR 2020(INDOOR ACTIVITIES)

Month of January 2020

- 2/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 7/1/2020 Hair cutting for residents by Anna Chua Group
- 7/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 8/1/2020 United World College South-East Asia Middle Grade students and teachers visited home
- 8/1/2020 Coffee Coner by KCHL with karaoke singing,sold some dessert,pastry, boas,ice-cream and others.
- 9/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 13/1/2020 Birthday Day Celebration hosted by Food From The Heart.
- 14/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 15/1/2020 United World College South-East Asia Middle Grade students and teachers visited home
- 15/1/2020 Mr Nataley Teo visited home to distribute Goodies bags to the the residents.
- 15/1/2020 Coffee Coner by KCHL with karaoke singing,sold some dessert,pastry, boas,ice-cream and others.
- 16/1/2020 Wan Yang Health Product visited home tocelebrate CNY with the residents.
- 16/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 17/1/2020 Chong Hua Tong (B) group members provided vegetarian dinner for all elderly residents.Also distribute Hong Bao
- 19/1/2020 Ms Twang Ruth Group (Hainanese) visited home to entertian residents with performance
- 20/1/2020 Ms Lian Zheng Conducted Karaoke Singing Session with residents.
- 20/1/2020 Evening Exercise conducted by volunteer Mr Mark Kwang.
- 20/1/2020 Students and teachers from Park View Secondary lead by Ms Darvinder Singh visited home to entertain residents with singing and performance.
- 21/1/2020 En Community Services Society Visited home to befriending and recreation activities.
- 23/1/2020 En Community Services Society Visited home to befriending and recreation activities.

Month of February 2020

- 2/2/2020 Rainbow group members entertained residents with karaoke singing ,dancing and provided refreshments for residents .

2/8/2020 Mr Paul Lim Charity Group celebrating CNY with residents and distributing Hong Bao to all residents
2/9/2020 Palm Island Club(PIC) lead by Mr Foo Kok Pheow visited home to distribute Hong Bao to all Hainanese residents.
2/10/2020 Birthday Day Celebration hosted by Food From The Heart.
14/2/2020 Ms Jenn visited home to distribute Hong Bao to PA residents.

All activities cancelled thereafter

Month of March 2020