

KHENG CHIU LOKE TIN KEE HOME

Annual Report for the year ended 31 December 2021

Kheng Chiu Loke Tin Kee Home was formed in 1902. It was registered as a society on 29 April 1992 under Section 4(5) of the Societies Act, (Cap 311) and on 11 September 1992 it was registered as a Charity under the Charities Act, (Cap 37).

Commissioner of Charity Registration Number : 0899
Unique Entity No. : S92SS0060E
Registered Address : No. 70, Tampines Avenue 4
Kheng Chiu Happy Lodge
Singapore 529681

Adviser : 1) Mdm Fu Chuan San BBM(L)

Management Committee	1) Mr Foo Jong Peng	Chairman
	2) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
	3) Mr Lim Fang Siang	Honorary Secretary
	4) Mr Goh Juan Wah	Assistant Secretary
	5) Ms Chew See Bee PBM	Honorary Treasurer
	6) Mr Phoo Yap Lee	Assistant Treasurer
	7) Mr Ong Wee Beng	Committee Member
	8) Mr Liang Foo Jee	Committee Member
	9) Mr Oh Kar Chye	Committee Member
	10) Mr Francis Foo Sek Juat	Committee Member

Admission & Discharge Committee	1) Mr Lim Fang Siang	Honorary Secretary
	2) Mr Chew See Bee PBM	Honorary Treasurer
	3) Mr Phoo Yap Lee	Assistant Treasurer
	4) Mr Thang Wei Wang	Sub-Committee Member
	5) Mr John Lim	Manager
	6) Ms Karen Goh	Admin Executive

Audit Committee	1) Mr Phoo Yap Lee	Assistant Treasurer
	2) Mr Francis Foo Sek Juat	Committee Member

Finance Committee	1) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
	2) Ms Chew See Bee PBM	Honorary Treasurer

Fund Raising Committee	1) Ms Francis Foo Sek Juat	Committee Member
	2) Mr Liang Foo Jee	Committee Member

Human Resource Committee	1) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
	2) Mr Lim Fang Siang	Honorary Secretary

Programme/ Services Committee	1) Mr Lim Fang Siang	Honorary Secretary
	2) Mr Goh Juan Wah	Assistant Secretary

Building and Maintenance Committee	1) Mr Foo Jong Peng	Chairman
	2) Mr Ngiam Seng Wee PB, PBS	Vice Chairman
	3) Mr Lim Fang Siang	Honorary Secretary
	4) Mr Goh Juan Wah	Assistant Secretary
	5) Mr Oh Kar Chye	Committee Member

Banker : Standard Chartered Bank (Singapore) Ltd
(Current Account & Fixed Deposit Account) Battery Branch
6 Battery Road
Singapore 049909

Banker : Maybank Singapore Ltd
(Current Account & Fixed Deposit Account) Tampines Branch
1 Tampines Central 5
#01-02/03 CPF Buidling
Singapore 529508

Auditor : Suhaimi Salleh & Associates
Public Accountants and Certified Public Accountants
71 Ubi Crescent, Excalibur Centre #08-01
Singapore 408571
Tel: 6846 8376 Fax: 6491 5218
Email: contact@ssagroup.com Website: www.ssagroup.com

OBJECTIVE

The objective of the Home is to provide shelter and care to the aged and aged destitute who are Singapore Citizens or Singapore Permanent Residents, age 60 and above, regardless of race, sex, language and religion in accordance with the rules and conditions set up in the Constitution of the Home.

Our Vision

To provide a warm and conducive living environment for residents enjoy their stay by engaging themselves with family members, fellow residents, staff, volunteers and general public.

Our Mission

To provide a warm and conducive living environment for the ambulant and fairly frail elderly in communal living, regardless of race, language, religion or social status. Through a series of programmes and activities, the Home will support residents' well-being and engagement with family members, fellow residents, staff, volunteers and general public.

POLICIES

Finance & Funding

The Home is self-funding and we receive aid from the public through their generous donations in cash or in kind. The Home collects home fees from the family members or relatives of the residents. Such fees are based on the family's financial background and their ability to pay.

For destitute resident, the home receives monthly public assistance grant from Social Service Office (SSO) .

APPLICATION FOR ADMISSION TO KHENG CHIU LOKE TIN KEE HOME

Application for admission is made directly by family members of the applicant or through referrals by the various hospitals' medical social worker; family service centre social workers; Social Service Office (SSO) and the Ministry of Social and Family Development (MSF). All applicants will be interviewed and assessed by the Admission and Discharge Committee before approval for admission is granted.

REVIEW OF YEAR 2021

Staffing

Staff is recruited locally and abroad. The nursing staff recruited from abroad has to undergo on-the-job training sessions to equip them with the necessary knowledge and skill in providing basic nursing care to elderly residents. As of 31 December 2021, the breakdown of the staff strength is as follows:

Manager	1	Local Staff	7
Accounts Executive	1	Foreign Staff	6
Admin Executive	1		<u>13</u>
Admin Asst	1		
Programme Executive	1		
Nursing Aides	3		
Healthcare Attendant	3		
General Workers	2		
Total	<u>13</u>		

Occupancy

The Home has a capacity of 149 residents (Females: 79 & Males: 70). The residents' muster as at 31 December 2021 was **86** comprising of **15** residents on Public Assistance (PA) grant, **9** residents in crisis under funding from MSF (Ministry of Social & Family Development).

A breakdown of the residents' profile is as follows:

Gender Group	Number	Ethnic Group	Number
Female	35	Chinese Female	34
Male	<u>51</u>	Chinese Male	49
Total	<u>86</u>	Indian Female	1
		Japanese Male	1
		Eurasian Male	<u>1</u>
		Total:	<u>86</u>
		PA Elderly	15
Crisis Elderly			
Female	4		
Male	5		

CALENDAR OF EVENTS FOR YEAR 2021 (OUTDOOR & INDOOR ACTIVITIES)
(Please refer to the attached activity appendix)

REVIEW OF FINANCIAL STATUS AND EXPLANATION OF ALL MAJOR FINANCIAL TRANSACTIONS

The Kheng Chiu Loke Tin Kee Home received a total sum of S\$45,173 donation, a drop as compared to S\$156,965 donation collected in Year 2020. Total income for 2021 was \$1,532,846 as compared to \$1,708,497 in 2020. The 10.2% decline in income was attributed to drop in donation from \$156,965 in 2020 to \$45,173 in 2021, decline of government's covid grant from \$113,343 in 2020 to \$41,809 in 2021. Land rent grant also decreased from \$80,00 in 2020 to \$20,000 in 2021.

The Home recorded a net loss of S\$378,724 for the year ended 31 December 2021 as compared to a net loss of S\$166,693 in the previous year. This was due to higher expenditure of \$1,911,570 incurred in 2021, a 1.94% increase as compared to previous year of \$1,875,190. Such increase is attributed to:

- 1) Increase in meal cost provided by caterer from \$176,966 in 2020 to \$224,000 in 2021.
- 2) Worker's salary, allowance and bonus increased from \$417,237 in 2020 to \$642,033 in 2021. There was a one-time salary expense of \$291,587 incurred in 2021. This was due to salary expense charged by Kheng Chiu Tin Hou Kong for deployment of manager and executive to the Home in 2019 and 2020. Such expense was approved by a Home's circular resolution dated 9/3/2021.
- 3) Utilities expenses increased from \$81,045 in 2020 to \$102,361 in 2021 due to worldwide energy crunch.

There is no paid staff in the Home's Management Committee.

We wish to thank all our donors, sponsors, friends, volunteers and supporters who have made valuable contributions, both tangible and intangible to our Home for all these years.

FUTURE PLANS AND COMMITMENT

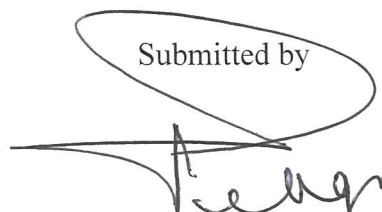
- (1) The Home will continue to upgrade its facilities to provide better living conditions for the residents. The Home will also continue to propegate civic values through the stone sculptures displayed in its premises.
- (2) The Home will continue to engage Tampines SSO and Northeast CDC to involve Tampines residents and community in the Home's activities.
- (3) The Home will continue its effort to engage residents in areas of health, food and relationship with fellow residents and family members.
- (4) The Home will work with more volunteer groups to provide more interactive and healthcare programmes to our elderly residents.

Prepared by



Mr John Lim
General Manager
Kheng Chiu Loke Tin Kee
Home

Submitted by



Mr Foo Jong Peng
Chairman
Kheng Chiu Loke Tin Kee Home
Management Committee

CALENDAR OF EVENTS FOR YEAR 2021 (INDOOR ACTIVITIES)

Month of January 2021

1/6/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
1/13/2021	GM meeting with residents
1/18/2021	Birthday Celebration
1/20/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
1/26/2021	Hair Cutting for residents by Anna Chua Group

Month of February 2021

2/3/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
2/4/2021	Hong Leong Foundation AMG Virtual Event distribute Goodies bags to the residents.
2/9/2021	Chong Hua Tong B distribute HongBao to residents
2/10/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
2/11/2021	East Spring School CNY Celebration Via Zoom
2/16/2021	Ms Lim Shea distribute HongBao to residents
2/18/2021	Online performance by My First School Serangoon.
2/23/2021	Dental Screen for residents
2/24/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.

Month of March 2021

3/3/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
3/4/2021	Hair Cutting for residents by Anna Chua Group
3/10/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
3/17/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
3/24/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.

Month of April 2021

4/7/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
4/14/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
4/21/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
4/28/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.

Month of May 2021

5/5/2021	Coffee Corner by KCHL with karaoke singing,sold some dessert and pastry and other.
5/9/2021	GM meeting with residents
5/14/2021	Hair Cutting for residents by Anna Chua Group

Month of June 2021

6/9/2021	PCF distribution goodies bags to the residents
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6/21/2021	Zoom Party by MFS to amuse the residents
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Month of July 2021

1/7/21`	Fire Drill Exercise for every 6 months
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Month of August 2021

8/13/2021	Zoom Party by MFS to amuse the residents
8/25/2021	Hair Cutting for residents by Anna Chua Group

Month of September 2021

9/7/2021	Dr Alex Chua Dental Screening for residents
9/29/2021	Hair Cutting for residents by Anna Chua Group

Month of October 2021

10/28/2021	Hair Cutting for residents by Anna Chua Group
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Month of November 2021

11/29/2021	Hair Cutting for residents by Anna Chua Group
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Month of December 2021

12/17/2021	Hair Cutting for residents by Anna Chua Group
12/24/2021	Christmas party for residents

CALENDAR OF EVENTS FOR YEAR 2021 (OUTING ACTIVITIES)

Month of March 2021

3/29/2021	Bring 9 residents to nearby Estates for a walk.
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Month of April 2021

4/5/2021	Bring 9 residents to nearby Estates for a walk.
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